

The Practical Side of Leadership and Management

Programme Outline

Who can benefit?

The course is suitable for first line and middle managers who require an introduction to effectively leading and managing a team.

Course Objectives

- Describe the role of a leader /manager
- Understand when to apply different leadership styles
- Analysing and motivating your team
- Implementing effective objectives
- Identify techniques for effective delegation of appropriate tasks

Course content

- Management styles
- Motivating your team
- Performance Management
- Prioritisation and Delegation skills
- Managing change
- Managing stress
- Team roles
- Managing conflict
- Assertiveness
- Creative thinking

Course Duration

3 days