

# **Train The Trainer**

## **Programme Outline**

### **Who can benefit?**

The course is suitable for delegates who are required to transfer skills and knowledge within the workplace.

### **Course Objectives**

- Describe all areas in which you can improve your performance
- Produce structured learning outcomes
- Produce a flow chart to represent the whole structure of your presentation/training session
- Demonstrate the use of at least two of the questioning techniques in a 10 minute presentation to your fellow delegates
- Produce a presentation of maximum effect in line with subject, audience, resources and content.

### **Course content**

- Individual presentations
- Preparation
- Objective setting
- Content development and resources
- Questioning skills
- Action planning

### **Course Duration**

1 day

### **Pre course Preparation**

Delegates are required to produce a ten-minute training session of their choice